



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals for Annual Contract for Custodial Services - San Antonio River Walk

Solicitation Number: 6100005156, RFCSP-15-014

Description: The City of San Antonio is soliciting bids for contractor(s) to perform custodial services along 6 miles (3 miles on each side) of the San Antonio River Walk for the Center City Development - Operations department. These services are required by the City of San Antonio to establish a custodial maintenance program that will ensure the locations are uniformly clean, hygienic, orderly and attractive.

Applicable Product Categories: 66524, 91039

Date Issued: November 21, 2014

Bid Due Date & Time: December 22, 2014 at 2:00pm Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will occur on December 2, 2014 at 10:00 AM, Center City Development - Operations Office, 400 North Saint Mary's # 100, San Antonio, Texas 78205. A Site Visit will immediately follow the Pre-Submittal Conference.

Staff Contact Person: JENNIFER GATES, PROCUREMENT SPECIALIST II,

Email: JENNIFER.GATES@SANANTONIO.GOV

Evaluation Committee Voting Members:

Jim Mery, Deputy Director, Center City Development & Operations

Lincoln St. George, Operations Manager, Center City Development & Operations

Michael Aldrich, Superintendant, Center City Development & Operations

Joseph Cruz, Superintendant, Center City Development & Operations

Jesse Serna, Operations Superintendant, Transportation & Capital Improvement

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **December 15, 2014**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Jennifer Gates, Procurement Specialist II

City of San Antonio, Finance Department, Purchasing Division

Jennifer.Gates@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.